



## Fallon Tribal Development Corporation

567 Rio Vista Drive, Fallon, Nevada 89406

Tel 775.423.6040 / Fax 775.423.6048 / [www.ftdc.us](http://www.ftdc.us)

# JOB ANNOUNCEMENT

Until Filled

**\*Pickup & Submit application at the store\***

Title: **MAINTENANCE WORKER**

Location: Fox Peak Station 615 East Williams Ave. Fallon, NV 89406  
Fox Peak Station 1200 Nevada Pacific Pkwy. Fernley, NV 89408

Salary: Hourly \$12.10-\$13.61 – hiring range (Steps 1 - 5 DOE), Non-Exempt (Class Code 202; Grade 6)

Supervisor: Convenience Store Manager or Cinema General Manager (based on assigned location)

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**DESCRIPTION.** Performs all maintenance and repair work for FTDC enterprise locations such as maintain/upkeep of all landscape, plumbing and electrical fixtures, changing HVAC filters and lighting fixtures, minor damages of building, equipment and properties, minor painting and carpentry, assist with the development and enforcement of fire safety procedures of building, equipment and property as well as maintenance of fuel systems.

**MINIMUM QUALIFICATIONS, ABILITIES, SKILLS:**

Must be a high school graduate or equivalent, preferably two (2) years related experience.

Must be 21 years of age or older.

Must have the ability to assure facility is safe, clean and sanitary with basic knowledge of industrial cleaning supplies.

Must be able to perform job duties with minimal supervision.

Must be willing to work flexible hours that will include weekends, holidays, nights and overtimes, if needed.

Must abide by FTDC Personnel and Procedures at all times.

Must have a valid Nevada driver's license.

**PHYSICAL REQUIREMENTS:**

Physical ability to climb ladders to perform tasks that involve reaching, stretching and manual manipulation and to stand, bend, crouch, stoop and twist for extended period of time; sufficient strength and stamina to lift and carry objects up to 100 pounds, sometimes repeatedly and for long periods of time. Note: Work necessitates exposure to dust, dirt, grease and irritating chemicals and requires use of protective gear.

**FOR FULL JOB DESCRIPTION & TO APPLY: Applications & Job Descriptions may be obtained in person at 567 Rio Vista Drive, Fallon, NV 89406; or from our website at [www.ftdc.us](http://www.ftdc.us). Call Human Resources with any questions (775) 423-6040.**

Preference in filling vacancies is given to qualified Indian candidates in accordance with the Indian Preference Act (Title 25, U.S. Code, Section 472 and 473) and to members of the Fallon Paiute-Shoshone Tribe in accordance with adopted policies & procedures. The Fallon Tribal Development Corporation is an Equal Opportunity Employer and all qualified applicants will be considered in accordance with the provisions of Section 703(l) of Title VII of the Civil Rights Act of 1964, amended in 1991.

**GENERAL EMPLOYMENT INFORMATION**

**U.S. Veteran's Preference:** Preference to opportunities to veterans honorably discharged from the United States Armed Forces shall apply to this position pursuant to the FTDC's Personnel Policies.

**Equal Opportunity Employer:** The Fallon Tribal Development Corporation does not discriminate on the basis of race, color, national original, sex, religious preference, age, handicap, marital status, political preference, genetics or membership or non-membership in any employee organization, except as allowed by Federal and/or Tribal Law.

**Drug Free Workplace:** The Fallon Tribal Development Corporation is an employee drug-free work place. Applicants will be required to undergo drug testing prior to employment (at the applicant's expense) and will be subject to further drug and alcohol testing throughout their period of employment.

**Background Checks:** All employees must be able to pass a background check per the FTDC's background check procedures.